



TOWN OF LILLINGTON FAÇADE IMPROVEMENT GRANT APPLICATION

Planning & Inspections Department
102 East Front Street, PO Box 296 Lillington NC 27546 • phone 910-893-2654 • fax 910-893-3693

Property Owner Name: _____

Tenant Name if Different: _____

Home Address: _____

Business Name: _____

Business Address: _____

Phone #: _____

Current Use of Building: _____

Proposed Use of Building: _____

Description of Proposed Renovation (attach drawing, sketch, or photo of proposed renovations, specifically identifying changes and paint color for each detail of the building, along with an existing photo of the building): _____

Total Estimated Cost of Façade Renovation (lowest bid quote, attached additional quotes and invoices): _____

Checklist for Complete Application:

- 1) I have read the Town of Lillington Façade Grant Program Outline and fully understand the agreement.
- 2) The owner’s written permission is attached, if applicable.
- 3) Drawings, sketches, and/or pictures, including color scheme and sign design for project are attached.
- 4) At least two itemized project invoices are attached.

I understand the Town of Lillington Face Improvement Grant Program must be used in the manner described in this application, and the application must be reviewed and approved by the Lillington Board of Commissioners prior to commencement of any project. I understand that failure to comply with the approved application may result in forfeiture of all grant funds.

Applicant Signature: _____ Date: _____

Town of Lillington

Façade Improvement Grant – Guidelines

What is a Façade?

A façade is defined as the front side of a building regardless of the number of stories.

Purpose of the Façade Grant Program?

The Lillington Façade Improvement Program is an incentive-based measure. It is intended to encourage and provide an economic incentive for the:

- ❖ Removing/ replacing/ improving of false fronts, metal canopies, and canvas awnings
- ❖ Safe cleaning of brick fronts
- ❖ Sign replacements
- ❖ Repainting
- ❖ Historic reconstructions
- ❖ Lighting
- ❖ Windows

Who Is Eligible?

- ❖ Any property owner of business tenant in a commercial building in the project area is eligible to apply. Government facilities and private dwellings are excluded from consideration.
- ❖ Either the property owner of the business tenant of a building may submit an application. Property owners and business tenants may also apply jointly. In any case, only one application may be submitted for each façade.
- ❖ A business tenant application must obtain property owner's written consent for a façade renovation and submit it with the application. A property owner should attach any provisions for renovation undertaken while a property is occupied.
- ❖ Any property located in the downtown area.

Criteria:

- ❖ All façade design proposals must meet applicable zoning and code requirements of the Town of Lillington and comply with the Façade Improvement Program guidelines.
- ❖ Only exterior façade renovations are eligible for consideration under the Façade Improvement Program. The costs of limited interior alterations such as display window changes may be included only if they are a necessary part of the façade design.
- ❖ Renovation proposals of limited scope and cost are eligible subject to meeting guideline requirements.
- ❖ All eligible improvements should be part of a comprehensive façade improvement. For example, a grant may not be awarded for just windows when the rest of the façade needs improvement.
- ❖ Priority considerations will be given to proposals that make highly visible and significant design contributions, and which contribute to the program of preserving the architectural, historic, and commercial character of Lillington.
- ❖ A property does not have to be occupied at the time a façade grant application is submitted.
- ❖ Sign alterations by themselves are not eligible for a Façade Improvement Grant. Sign costs may be included in a proposal.

- ❖ Proposal must meet standards approved by the Lillington Appearance Committee. (ie: color, awning, lighting, signage, etc.)

Funding:

- ❖ Façade Improvement Grants will provide a 1:1 dollar match for approved façade grant projects up to a ceiling amount of \$2,000 for each project. For example, an awning project costing \$1200 would be funded \$600 by the façade grant and \$600 by the owner/tenant.
- ❖ Façade grants are paid only when the approved project is completed in accordance with the plans and specifications submitted with the proposal. A preliminary dollar amount of the grant is determined at the time of the application.
- ❖ The final award amount is based on documentation of actual costs.
- ❖ A project that alters submitted plans without prior approval will be disqualified for payment. Designs not completed as submitted will also be disqualified.

All rehabilitations on buildings over 50 years old should follow the “Secretary of the Interior’s Standards for Rehabilitation” of commercial buildings:

THE SECRETARY OF INTERIOR’S STANDARDS FOR REHABILITATION

The Secretary of the Interior's Standards for Rehabilitation are ten basic principles created to help preserve the distinctive character of a historic building and its site, while allowing for reasonable change to meet new needs.

- ❖ A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- ❖ The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- ❖ Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
- ❖ Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- ❖ Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
- ❖ Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
- ❖ Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
- ❖ Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
- ❖ New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

- ❖ New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Sign Information

Type: (Check all that apply) Permanent Wall Single-Faced Illuminated
 Temporary Ground Double-Faced Non-Illuminated

Dimensions

Width of building facing street: _____ Feet Distance between sign and road ROW: _____ Feet

Sign Face: Width _____ Feet/Inches X Height _____ Feet/Inches = _____ Total Square Feet Area

Ground Sign: What is the ht. of the sign including the poles? _____ Feet/In. (Footing inspection required)

Wall Sign: What is the height from the ground to the base of the sign? _____ Feet/Inches

Illumination: _____ (yes or no) (If yes an electrical permit is required.) Existing Signage on Site: _____ Sq. Ft.

I hereby certify that the above information, and all included materials, is correct to the best of my knowledge, and that the installation of the above referenced signage will conform to all applicable Town of Lillington Codes and ordinances.

Applicant Signature: _____ Date: _____

- Office Use Only -

LF Building/Lot Frontage x 2 = _____ Sq. Ft. Available Zoning District: _____

Existing Signage on Site: _____ Sq. Ft. Proposed Signage: _____ Sq. Ft.

Approved Denied

Zoning Administrator Signature: _____ Date: _____