



TOWN OF LILLINGTON MAJOR SUBDIVISION PRELIMINARY PLAT APPLICATION

Planning & Inspections Department
102 East Front Street, PO Box 296 Lillington NC 27546
• phone 910-893-0311 • fax 910-893-3693
lillingtonnc.org

PROCESS INFORMATION:

Submission Requirement: After holding a pre-application meeting, applicants shall submit major subdivision preliminary plats to the Planning & Inspections Department. Per Section 7.02 of the Lillington Unified Development Ordinance (UDO), the Technical Review Committee (TRC) is charged with reviewing and approving all major subdivision preliminary plats for their compliance and consistency with the intent of the UDO and other adopted plans and policies.

Review Process: Upon the TRC’s determination of compliance, the plan shall be approved. *If the major subdivision preliminary plats **IS part of a Conditional District Zoning Request, see Section 7.11 of the UDO for process procedures.***

GENERAL INFORMATION:

- _____ A petitioner must complete this application in full. This application will not be processed unless all information requested is provided.
- _____ Two (2) paper copies of the plans at a scale not less than 1 inch = 50 feet (digital copies of the plan sheets should be emailed after submission of paper copies)
- _____ The filing fee. * *Town of Lillington fees and charges are subject to change without notice.*
- _____ Each application shall be accompanied by, at minimum, an Existing Conditions Map and Master Plan per Section 7.02.4 of the UDO.
- _____ The application must be signed by the owner or by an authorized agent of the property.

APPLICANT INFORMATION:

Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Plan Preparer: _____ Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PROJECT INFORMATION:

Submittal Date: _____

Land Use Type (General): _____ Residential _____ Lodging/Accommodations
 _____ Office/Service _____ Commercial/Entertainment
 _____ Agricultural/Forestry _____ Educational/Institutional
 _____ Communications _____ Transportation/Infrastructure
 _____ Manufacturing/Industrial/Wholesale Trade
 _____ Other

Proposed Land Use (Specific): _____

Project Name: _____

Address / Location: _____

Building(s) Size (square feet): _____ Number of lots/units: _____

Size of Property (in acres): _____ Harnett Co. Tax PIN #: _____

Zoning District: _____

Special Flood Hazard Area: _____ Yes _____ No *(if Yes, a Floodplain Development Permit may be required)*

Watershed Information: _____ Cape Fear – Critical _____ Cape Fear – Protected

Project Impervious Surface Area (sf): _____ Town Jurisdiction: _____ In-Town Limits _____ ETJ

**See Article 3 if the Lillington UDO for applicable supplemental standards.*

SIGNATURE:

I / we do hereby certify that all information given above is true, complete and accurate to the best of my / our knowledge. I also authorize the Town of Lillington or a contractor on behalf of the Town to conduct a site inspection to insure compliance to this application.

_____ Applicant Print Name _____ Applicant Signature _____ Date

EXISTING CONDITIONS INFORMATION:

As part of the major site plan, an existing conditions map should be provided to identify existing developed conditions and natural features including, but not limited to, the following:

- _____ Rights of way
- _____ Existing structures
- _____ Cemeteries
- _____ Bridges or culverts
- _____ Utilities
- _____ Driveways & curb cuts
- _____ Street, Sidewalks, surface parking & loading areas
- _____ Existing easements
- _____ Natural features such as large stands of trees, water features, special flood hazard area, topography & soils

SITE INFORMATION:

The site master plan is intended to provide a detailed two-dimensional drawing that illustrates all the required site features including:

- _____ Site date information (i.e. zoning, land use, tax pin number, setbacks, acreage).
- _____ Buildings & parking areas
- _____ Driveways on site & adjacent properties
- _____ Location of sidewalks, pedestrian ways and open space areas
- _____ Conceptual lighting plan
- _____ Streets locations, street cross-sections
- _____ New & existing rights-of-ways
- _____ Property lines and setbacks
- _____ Required or proposed buffers,
- _____ Conceptual landscaping
- _____ Development calculations including but not limited to: density, proposed building areas, number of parking spaces, estimate impervious surface in sufficient detail to show compliance with the UDO.
- _____ Conceptual location of subsurface utilities. Detailed engineering drawings such as (e.g., water and sewer) and on-site stormwater facilities are not required for master site plans, except that horizontal water and sewer locations shall be indicated as required by the utility provider.

ADDITIONAL INFORMATION:

1. Cover sheet should include the following detail:

TOWN OF LILLINGTON
DATE OF TRC REVIEW: _____
TRC ACTION: APPROVAL: _____ DENIAL: _____
REASON FOR DENIAL: _____

UDO ADMINISTRATOR SIGNATURE/DATE: _____