

Work Session Meeting of the Town Board of the Town of Lillington, Monday, November 8, 2021 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Marshall Page
Commissioner Rupert Langdon
Commissioner Neil McPhail

Board Members Absent: Commissioner Dianne Johnson
Commissioner Danny Babb

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst
Josh Perry, Planning and Inspections
Ashley Wimberly, Public Works
Shane Cummings, Engineer
Christy Norris, Youth Programs Director
William Baker, Parks & Recreation
John Bethune, Fire Chief
Jamie Roberts, Lillington Volunteer Fire Department
Lindsey Lucas, Town Clerk/Permitting Technician

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 a.m.

NEW BUSINESS

Item #1 Closed Session to Meet per §143-318.11(a)(4), & §143-318.11(a)(5)

Motion by Commissioner Langdon that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(4) & §143-318.11(a)(5). The motion was seconded by Commissioner Page and unanimously approved.

A motion was made by Commissioner Page to come out of Closed Session. The motion was seconded by Commissioner McPhail and unanimously approved.

Item #2 Discussion and Consideration of Capital Improvements Plan

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory went over the details of the Capital Improvements Plan to the Board. Commissioner McPhail made a motion to approve the adoption of the Capital Improvement Plan. The motion was seconded by Commissioner Page and unanimously approved.

Item #3 Consideration of Hosting the 2022 Cape Fear 24-Hour Endurance Run at the Lillington Park

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory stated to the Board that Lisa McFadden hosts the Cape Fear 24-Hour Endurance Run annually at the Lillington Park and she has requested to host the third annual 24-Hour Endurance Run. The 2022 Cape Fear 24-Hour Endurance Run is scheduled for October 8th and 9th 2022. Commissioner Langdon made a motion to approve the 2022 Cape Fear 24-Hour Endurance Run at the Lillington Park. The motion was seconded by Commissioner Page and unanimously approved.

Item #4 Discussion Regarding the New Representative for the Lillington Chamber of Commerce

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries asked the Board to consider one of them being the new representative for the Lillington Chamber of Commerce. Commissioner McPhail volunteered to take this spot. Commissioner Langdon made a motion to approve Commissioner McPhail as the New Representative for the Lillington Chamber of Commerce. Commissioner Page seconded the motion that passed unanimously.

Item #5 Discussion Regarding the Fire Alarm at the County Jail

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained to the Board every time the fire alarm goes off at the County Jail the Town Fire Department is required to go out. Mr. Jeffries said the problem with this is a lot of the times these are false alarms and are due to an issue with the alarms that have not been corrected. Mr. Jeffries suggested adopting a policy for false alarms that will include penalty fees. The Board would like for Mr. Jeffries to bring back before them a policy to review.

Item #6 Discussion of Christmas Employee Luncheon

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory asked the Board for direction on how to move forward with the Christmas luncheon as to whether they would like for it to be a drive-thru event or in person and seated. Discussions amongst the Board continued and the consensus was to hold the Christmas Employee Luncheon in person on December 17, 2021.

Item #7 Discussion Regarding the Christmas Parade Theme

Mayor Glenn McFadden recognized Christy Norris, Youth Programs Director. Ms. Norris reiterated to the Board that the theme for the Christmas Parade Theme would be Hometown Hero's as previously discussed.

Item #8 Discussion and Consideration of a Resolution Accepting American Rescue Plan Act Funds (AARP)

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory reviewed the Resolution Accepting American Rescue Plan Act Funds (AARP). Ms. Gregory explained the Town received their first payment of \$582,738.28. The second disbursement for 2022 will be released no sooner than one year after the first disbursement and may vary slightly depending on the funds returned and other factors. The total payment to be received that's with both payments will be \$1,165,476.55. The Town has until December 31, 2024 to encumber the funds and if encumbered, the Town has until December 31, 2026 to finish any associated work. Ms. Gregory explained that a Resolution is required to be adopted before funds are received. Ms. Gregory stated to the Board that we would come back to the Board on plans for the funds. Commissioner Langdon made a motion to approve the Resolution Accepting American Rescue Plan Act Funds (AARP). The motion was seconded by Commissioner McPhail and unanimously approved.

Item #9 Call Special Meeting for November 18, 2021 at 8:30 a.m. at the Lillington Town Hall

Motion was made by Commissioner Page to Call a Special Meeting for November 18, 2021 at 8:30 a.m. at the Lillington Town Hall. The motion was seconded by Commissioner Langdon and unanimously approved.

Item #10 Administrative Reports

Monthly Public Works Activities Report – Mayor Glenn McFadden recognized Ashley Wimberly, Public Works Director. Mr. Wimberly reviewed ongoing projects and completed projects.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Ms. Young reviewed the monthly summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund, and the Powell Bill Fund for the month of November.

Town Manager’s Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained that the Property Swap between Harnett County and the Board of Education was still ongoing.

Item #11 Discussion of Regular Meeting Agenda for November 9, 2021

Mayor Glenn McFadden reviewed the Agenda for the November 9, 2021, Regular Meeting.

Adjournment: The meeting adjourned following the unanimous approval of a motion by Commissioner Page and a second by Commissioner McPhail.

Attest:


Lindsey B. Lucas, Town Clerk




Glenn McFadden, Mayor