

Work Session Meeting of the Town Board of the Town of Lillington, Monday, November 9, 2020 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Marshall Page
Commissioner Dianne M. Johnson
Commissioner Rupert Langdon
Commissioner Tim Stephens
Commissioner Neil McPhail

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst/Town Clerk
Ashley Wimberly, Public Works Director
Josh Perry, Planning & Inspections
William Baker, Parks & Recreation Director
Christy Norris, Youth Programs Director
Tony Buzzard, Town Attorney

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 am.

NEW BUSINESS

Item #8 Closed Session to Meet per §143-318.11(a)(3) & §143-318.11(a)(5)

Motion by Commissioner Page that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(3) & §143-318.11(a)(5). The motion was seconded by Commissioner McPhail and unanimously approved.

The Town Board members came out of closed session following the unanimous approval of a motion by Commissioner Page and second by Commissioner Johnson.

No action was taken from Closed Items discussed.

Item #1 Presentation of Golden Leaf Sewer Assessment

Mayor McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory introduced Glynn Fleming, Withers Ravenel, to present the Golden Leaf Sewer Assessment (Copies of the 2019 Inflow and Infiltration Study and Conditions Assessment Report can be obtained at the Lillington Town Hall). Mr. Fleming briefed the Board on the findings from the study.

Mr. Fleming explained that the system was broken out into basins and then flow meters were installed. Following the installation of the flow meters, Lillington experienced a large rain event where the flow meters recorded large amounts of inflow and infiltration. Since these results were recorded early on, the flow meters could be removed and the remaining funding could be spent on CCTV. A total number of 114 gravity sewer lines and accompanying manholes were inspected. Approximately 27,000 linear feet of primarily eight-inch pipe. All of the data was

compiled together and the sewer defects were identified and prioritized in a spreadsheet. Defects were broken down in to smaller projects. The project that was in the worst condition was presented to Golden Leaf for funding. Golden Leaf approved this additional funding in the amount of \$570,947. This project is in the development phases. There are nine line segments, approximately 3,700 feet of pipe slated for rehabilitation and repair.

There were no additional questions.

Item #2 Discussion of Current Regulations for Fire Hydrant Flow

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained the Town's current regulations for Fire Hydrant flow is minimum acceptable flow of 1,000 gallons per minute in residential areas, and 1,500 gallons per minute in other districts. These flows will be computed at 20 psi residual. Mr. Jeffries explained these are strenuous regulations and staff would like to look at the 1,500 gallons per minute and decrease this amount. This would be a modification because this an excessive amount of water to require and has been difficult to obtain in the past.

Mayor McFadden recognized John Bethune, Fire Chief. He wanted to know his thoughts on this and if he had any concerns. Chief Bethune explained that with growth occurring on the north side of the river it was important to modify this regulation for growth purposes. He explained this has helped us in the past but it will be difficult to enforce with the new annexed properties. He stated the Town Manager and I have talked in-depth about the regulation and I am in favor of making the modifications.

Mr. Jeffries explained that this would only be for non-residential regulations for fire hydrant flow. He also stated we will not do anything that will negatively impact our fire rating.

There were no additional questions and the Board agreed to explore modifying the current fire hydrant flow regulations.

Item #3 Discussion of Creation of a Downtown Committee

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained with the adoption of the Downtown Lillington Master Plan, staff is requesting the creation of a Downtown Committee to assist with prioritization and goal setting to carry out the identified recommendations in the Master Plan. He explained we have to get the property owners and business owners to get involved with the redevelopment of Downtown. Mr. Jeffries also suggested to partner with the Lillington Chamber.

All Commissioners were in favor of creating a Downtown Committee to assist with the prioritization and goal setting to carry out the identified recommendations in the Downtown Master Plan.

There was no further discussion.

Item #4 Discussion of Future Employee Luncheons for Thanksgiving and Christmas

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained that he knows how important it is to take the opportunity to gather as a team to thank staff for their

service to the Town. But he is greatly concerned about bringing the entire staff together for a luncheon. He said we would be risking the health and safety of our staff. Mr. Jeffries explained that he still wanted to do something for staff, but suggested having it where staff can stop by and pick up their lunch plate from the Board of Commissioners. It would still be a catered event, but we would not be gathering together in one room.

Mayor McFadden stated that he wanted to do something for the staff.

The Board was in favor of having a drive through luncheon.

Item #5 Update on Stormwater Projects

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained the purpose of this agenda item is to update the Board on the damages and repairs from the heavy rain event on August 6, 2020. There are two areas that completely failed during this event 2nd Street and Duncan Street.

Duncan Street:

The Stormwater Engineer has completed the engineered drawings for Duncan Street and they have been reviewed and approved by NCDENR and US Army Corp, as of October 26, 2020. The bid package is currently under development and we are hopeful this project will go out to bid within the next thirty days. The formal bidding process will be followed and bidders will have two weeks to submit bids back to the Stormwater Engineer.

2nd Street Project:

All pipes damaged during the storm event have been videoed and identified. The damage on 2nd Street is much more significant than staff originally thought. The damages upstream were not originally visible, but ultimately caused the damages to the downstream pipes. The pipes became completely overwhelmed downstream causing the visible failures. Attached for your review is a map of all the damaged pipes. Survey work is slated to begin within the next few weeks. Once the survey work is completed, the engineer will develop the engineered drawings and all permits will be obtained. The project will be formally bid by the Stormwater Engineer.

Mr. Jeffries explained currently the estimate is around one million dollars. Staff is continuing to work with North Carolina Department of Public Safety and currently have 75% funding from the State leaving the Town responsible for the other 25%. Staff is continuing to work with the State to obtain FEMA funding for the Town's portion, but this is not a guarantee.

Mr. Jeffries explained this was an update for the Board and no action is required at this time.

Item #6 Administrative Reports

Monthly Public Works Activities Report - Mayor Glenn McFadden recognized Public Works Director, Ashley Wimberly. Mr. Wimberly presented the October 2020 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young reviewed the financial summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of October 2020. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

Town Manager’s Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members.

There were no other questions for Mr. Jeffries.

Item #7 Discussion of Regular Meeting Agenda for November 10, 2020

Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the November 10, 2020, Regular Meeting.

There were no questions presented.

Item #8 Closed Session to Meet per §143-318.11(a)(3) & §143-318.11(a)(5)

Motion by Commissioner Page that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(3) & §143-318.11(a)(5). The motion was seconded by Commissioner Johnson and unanimously approved.


The Town Board members came out of closed session following the unanimous approval of a motion by Commissioner Page and second by Commissioner McPhail.

Adjournment: Commissioner Page moved that the meeting be adjourned. The motion was seconded by Commissioner McPhail the meeting was adjourned with unanimous approval.

Attest:


Alicia L. Gregory, Town Clerk




Glenn McFadden, Mayor