

**Work Session Meeting of the Town Board of the Town of Lillington, Monday, October 12, 2020 at 8:30 a.m. held virtually through ZOOM.**

Board Members Present: Mayor Glenn McFadden  
Mayor Pro Tempore Marshall Page  
Commissioner Dianne M. Johnson  
Commissioner Rupert Langdon  
Commissioner Tim Stephens  
Commissioner Neil McPhail

Staff Present: Joseph Jeffries, Town Manager  
Lisa Young, Assistant Town Manager  
Alicia Gregory, Management Analyst/Town Clerk  
Ashley Wimberly, Public Works Director  
Josh Perry, Planning & Inspections

**Call to Order & Welcome:** Mayor Glenn McFadden called the meeting to order at 8:30 am.

**NEW BUSINESS**

**Item #6 Closed Session to Meet per §143-318.11(a)(2), §143-318.11(a)(3), & §143-318.11(a)(5)**

Motion by Commissioner Page that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(2), §143-318.11(a)(3), & §143-318.11(a)(5). The motion was seconded by Commissioner Langdon and unanimously approved.

There was no other discussion on this item.

The Board was polled and moved into Closed Session.

A motion was made by Commissioner Page to come out of Closed Session. The motion was seconded by Commissioner Johnson and unanimously approved.

**Item #1 Discussion of Future Special Events**

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries stated that he met with the Special Events committee and they agreed to cancel truck or treat event. He also explained that the CDC recommended not allowing trick or treating and had several guidelines they were proposing for Halloween.

Mayor McFadden asked if we would be stopping citizens from trick or treating.

Mr. Jeffries explained that the Town would not be regulating in-town trick or treating.

Mr. Jeffries made the Board aware of the Veterans Day Fireworks Display, planned to take place at 7pm on Veterans Day.

Commissioner Page was not in favor of having the Veterans Day Fireworks.

Commissioner Stephens stated he was in favor of doing the Fireworks.

Commissioner Johnson was in favor of having the Veterans Day Fireworks.

Commissioner Langdon asked how many times can we keep postponing this until we lose the deposit.

Mr. Jeffries explained that he is planning for that day and has acquired the fireworks, so we could potentially lose our deposit.

Commissioner McPhail was unsure at this time.

Mayor McFadden stated at this point we just need to move forward with the Veterans Day Fireworks.

Mr. Jeffries also wanted to get the Board's feedback about the Christmas celebration and if they would like those activities to still take place. He stated at this time he does not feel like we could meet the CDC Guidelines for the Santa's Workshop.

The Board had concerns about the event and were undecided at this time.

There were no additional questions.

**Item #2 Discussion of Planning Board Appointments**

Mayor McFadden recognized Alicia Gregory, Management Analyst/Town Clerk. Ms. Gregory explained the purpose of this agenda item is to discuss the three applicants who applied for the Planning Board Vacancy. The Board will only be able to select one applicant to appoint to the vacant seat. She explained that the three applications were included. Potential appointments are listed below:

<b>Name</b>	<b>Address</b>	<b>Proposed Term</b>
Anna Bryant	109 Woodwater Circle	October 2020 – October 2022
Terry Beatty	811 Garden Street	October 2020 – October 2022
Brenda Langdon	806 Lakeside Drive	October 2020 – October 2022

Action on this item will take place at the Regular Board Meeting October 13, 2020, at 6:00 pm.

**Item #3 Discussion of Government Services Complex Conditions**

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained that he went back following the last Board Meeting to discuss with the County their current situation on filling the conditions required of the project. Mr. Jeffries explained he met with Steve Ward and the funding for the project has been appropriated by the Harnett Board of Commissioners. Mr. Jeffries stated they are requesting a CO before the roads are improved because of timing of completion of the building.

Commissioner Stephens asked what kind of penalty they had per day for unfinished roadwork.

Mr. Jeffries stated there was no penalty, but we could require a bond or letter of credit.

Commissioner Stephens wanted a daily penalty in place for them not completing the road before construction of the building was complete if they wanted the CO.

Commissioner Page explained he would like to have a bond in place to ensure they do follow through with the roadwork improvements.

Commissioner Johnson felt we do need some kind of security to protect the Town.

Commissioner Langdon believed that a bond was a good idea to obtain in order to protect the Town.

Commissioner McPhail suggested an agreement that would ensure the project is completed by April 1<sup>st</sup>.

Mr. Jeffries stated he would follow up with the County and make them aware that the Town would like some kind of security to protect the Town, before issuing a CO.

There was no further discussion.

**Item #4 Administrative Reports**

*Monthly Public Works Activities Report* - Mayor Glenn McFadden recognized Public Works Director, Ashley Wimberly. Mr. Wimberly presented the September 2020 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes.

*Monthly Financial Report* – Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst/Town Clerk. Ms. Gregory reviewed the financial summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of September 2020. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

*Lillington Board of Commissioners  
October 12, 2020 Work Session Meeting Minutes*

*Town Manager's Report* – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members.

Mr. Jeffries briefed the Board on the status of the River Park Phase II. He explained that the Boat Ramp cost came in at \$133,000, which is \$33,000 over budget.

Mr. Jeffries requested the approval of the Duke Energy Street Light Contract for East Front Street in front of Town Hall. He explained this street lighting was a suggested improvement in the Downtown Master Plan. Mr. Jeffries stated the cost would be approximately ten thousand dollars.

Commissioner Page explained he was not in favor of the trees in the medians.

Mr. Jeffries explained that only trees with non-aggressive root systems would be placed in these areas.

Commissioner Page explained that he would be in favor of putting in smaller bushes, but not large trees.

There were no other comments and all Commissioners were in favor of approving the Duke Energy Street Light Contract for East Front Street.

A motion was made by Commissioner Johnson to approve the Duke Energy Light Contract for the East Front Street Lights. The motion was seconded by Commissioner Langdon. The Board was polled individually and the Contract was approved unanimously.

There were no other questions for Mr. Jeffries.

**Item #5 Discussion of Regular Meeting Agenda for October 13, 2020**

Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the October 13, 2020, Regular Meeting.

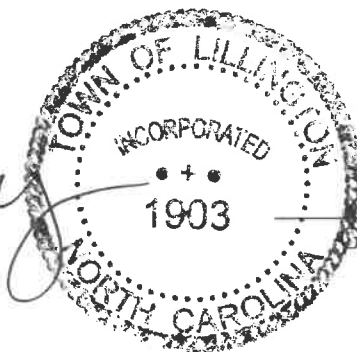
There were no questions presented.

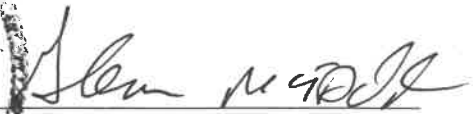
**Adjournment:** Commissioner McPhail moved that the meeting be adjourned. The motion was seconded by Commissioner Langdon and unanimously approved.

The Board was polled and the meeting adjourned with unanimous approval.

Attest:

  
Alicia L. Gregory, Town Clerk



  
Glenn McFadden, Mayor