

Work Session Meeting of the Town Board of the Town of Lillington, Monday, August 12, 2019 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Rupert Langdon
Commissioner Dianne M. Johnson
Commissioner Marshall Page, Jr.
Commissioner Judy Breeden
Commissioner Paul Phillips

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst/Town Clerk
Ashley Wimberly, Public Works Director
Josh Perry, Planning & Inspections
William Baker, Parks and Recreation Director

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 am.

NEW BUSINESS

Item #1 Consideration of Hosting the Cape Fear 24-Hour Endurance Run at the Lillington Park

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained that Lisa McFadden had requested to use the Lillington Park to host the Second Annual Cape Fear 24 Hour Endurance Run. The run is scheduled for October 12-13, 2019. The Certificate of Insurance for the event is attached.

Mayor McFadden stated the event was a success last year and had great participation.

A motion was made by Commissioner Page to approve the use of the Lillington Park for the Annual Cape Fear 24 Hour Endurance Run. The motion was seconded by Commissioner Langdon and approved unanimously.

Item #2 Consideration of Façade Grant Application for “The Flower Pot” Located at 29 West Front Street

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries provided the Board with the renovations that were completed at 29 West Front Street. The improvements included the removal of the existing awning and a new sign, paint, and repairs to the wood. Mr. Jeffries stated the Lillington Façade Grant Program awards up to \$1,000 for applicable, exterior improvements in the downtown district.

A motion was made by Commissioner Langdon to approve the Façade Grant Application for “The Flower Pot” located at 29 West Front Street. The motion was seconded by Commissioner Phillips and approved unanimously.

Item #3 Consideration and Approval of a Contract between the Town of Lillington and Hiram J. Marziano for Engineering Services for Highway 210 Sewer Extension

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries briefed the Board on the proposed contract to provide Engineering Design, bidding services, construction administration services and construction observation services to develop an 8" diameter sewer line from the intersection of NC Hwy 210 and Bruce Johnson Road to the intersection of NC Hwy 210 and Dry Creek Road, approximately 7,500 linear feet. Mr. Jeffries stated there is a significant amount of interest in the development of this area. He explained that if one development is developed that the capacity fees from that development would cover the cost of this project. There is a lot of commercial and residential interest in this area right now. Mr. Jeffries stressed that this would be a slow process and would extend over multiple years.

Mayor McFadden stated that without sewer in this area it will prevent the area from growing in the future. The budget amendment for the monies to fund this contract is on the agenda for August 13, 2019, Regular Board Meeting.

Commissioner Langdon mad a motion to approve the Contract between the Town of Lillington and Hiram J. Marziano for Engineering Services for Highway 210 Sewer Extension. The motion was seconded by Commissioner Johnson and approved unanimously.

Item #4 Administrative Reports

Monthly Public Works Monthly Activities Report - Mayor Glenn McFadden recognized Public Works Director, Ashley Wimberly. Mr. Wimberly presented the August 2019 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes. Mr. Wimberly also stated that the Public Works team has been performing repairs in house instead of using a contractor.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young reviewed the financial summaries for the Town's revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of August 2019. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

Town Manager's Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members.

Item #5 Discussion of Regular Meeting Agenda for August 13, 2019.

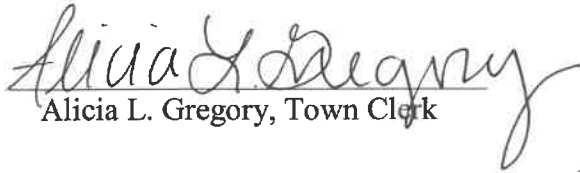
Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the August 13, 2019, Regular Meeting.


Commissioner Page requested the utility easements for 101 Brookfield Ave. He was concerned with the ownership of the street and if the town had current utility easements.

There was no other discussion on this item.

*Lillington Board of Commissioners
August 12, 2019 Work Session Meeting Minutes*

Adjournment: Commissioner Johnson moved that the meeting be adjourned. The motion was seconded by Commissioner Phillips and unanimously approved.


Alicia L. Gregory, Town Clerk


Glenn McFadden, Mayor

