

**Work Session Meeting of the Town Board of the Town of Lillington, Monday, July 8, 2019
at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.**

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Rupert Langdon
Commissioner Dianne M. Johnson
Commissioner Marshall Page, Jr.
Commissioner Judy Breeden
Commissioner Paul Phillips

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst/Town Clerk
Ashley Wimberly, Public Works Director
Josh Perry, Planning & Inspections

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 am.

NEW BUSINESS

Item #1 Discussion of Planning Board Appointments

Mayor McFadden recognized Josh Perry, Planning & Inspections. Mr. Perry explained it is time to make the appointments to the Town of Lillington Planning Board. He briefed the Board that Neil McPhail and Ollie Milton are requesting reappointment to the Planning Board. He also stated Frankie Lewis has decided to transition off the Planning Board and staff is going to advertise the vacancy. Currently, the Town Clerk has not received any other applications to consider. Mr. Perry explained this vacancy is an ETJ member. Mr. Perry asked the Board if they had any recommendations to replace Frankie Lewis.

The Board had no recommendations but directed Mr. Perry to move forward with advertising the vacancy for an ETJ member.

Item #2 Consideration of a Request from the Lillington Chamber to Use the Town of Lillington River Park for Upcoming Concert in August

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained the Chamber is requesting to use the Town of Lillington's River Park to hold a concert. Mr. Jeffries explained the performer would be a Bluegrass Band by the name of Sideline. He stated that the Chamber would work with Christy Powers, Community Center, and Activities & Marketing Administrator Youth Programs Director, to put on the event. He also stated the Chamber would be responsible for all cost.

The Board was in consensus to allow the Chamber to use the Lillington River Park for their concert featuring Sideline.

Item #3 Consideration and Review of a Request from the Lillington Chamber to Assist in Funding of the Director of the Lillington Chamber

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries stated since being appointed to the Chamber Board he was asked to be on the selection committee for the new Executive Director of the Lillington Chamber of Commerce. Mr. Jeffries explained the Chamber wished to bring in a candidate who would be a full-time employee. He also explained that in order to get a candidate who is well qualified and has the ability to achieve goals set out by the Chamber Board, a compensation of approximately \$50,000 is under consideration. This is the approximate range for hiring. Currently, the Chamber budgets \$39,000 a year for salaries. This includes an Administrative Assistant currently employed who works part-time and makes \$14,000 per year. Mr. Jeffries explained that the Chamber is requesting the difference from the Town of Lillington for the next three years. He briefed the Board that if the Board decided to assist with the funding of this position it would have to be for a public purpose. He gave the Board ideas of what this would look like such as: partnering for concert series, special events downtown and festivals, etc. He stated he was relaying this information and wanted to determine the interest of the Board, but felt this could be an opportunity to build the relationship and partnership between the Town of Lillington and the Lillington Chamber.

Commissioner Langdon asked what other municipalities have a full-time Chamber and what their compensation is.

Mr. Jeffries explained that Dunn and Fuquay-Varina have full-time Chamber Executives but he was unsure of other adjacent municipalities.

Mayor McFadden explained he would like a copy of their audit and what is our current contribution since they use the Town facilities free of charge. He also stated that if the town is going to contribute to the salary then they need to put their focus on Lillington and not Western Harnett. He stated that there is a form available to them to request funding from the Town and that they should start there. Mayor McFadden explained that the Town is already donating to the Chamber.

Item #4 Consideration and Review of Proposed New Meeting Time for Regular Board Meetings

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries presented to the Board the proposed new meeting time for Regular Board Meetings from 7 p.m. to 6 p.m. He stated the County recently changed their meeting time and just wanted to know the thoughts the Board may have for changing the time.

There were no objections to changing the meeting time and the Meeting Schedule Resolution was added to the Regular Board Meeting on July 9, 2019 agenda.

Item #5 Administrative Reports

Monthly Public Works Monthly Activities Report - Mayor Glenn McFadden recognized Public Works Director, Ashley Wimberly. Mr. Wimberly presented the June 2019 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young reviewed the financial summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of June 2019. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

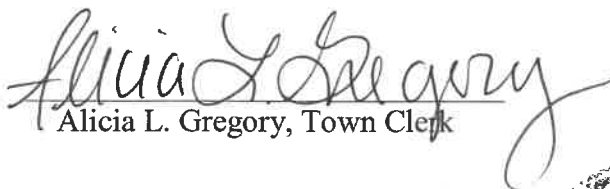
Town Manager’s Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members. Specifically he discussed Falls of the Cape lot locations along the river and potential issues the lots could create.

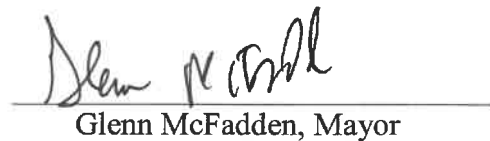
Item #6 Discussion of Regular Meeting Agenda for July 9, 2019.

Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the July 9, 2019, Regular Meeting.

There was no other discussion on this item.

Adjournment: Commissioner Phillips moved that the meeting be adjourned. The motion was seconded by Commissioner Page and unanimously approved.


Alicia L. Gregory, Town Clerk


Glenn McFadden, Mayor

