

**Work Session Meeting of the Town Board of the Town of Lillington, Monday, May 11, 2020 at 8:30 a.m. held virtually through ZOOM.**

Board Members Present: Mayor Glenn McFadden  
Mayor Pro Tempore Marshall Page  
Commissioner Dianne M. Johnson  
Commissioner Rupert Langdon  
Commissioner Judy Breeden  
Commissioner Tim Stephens  
Commissioner Tim Stephens

Staff Present: Joseph Jeffries, Town Manager  
Lisa Young, Assistant Town Manager  
Alicia Gregory, Management Analyst/Town Clerk  
Ashley Wimberly, Public Works Director  
William Baker, Parks & Recreation Director

**Call to Order & Welcome:** Mayor Glenn McFadden called the meeting to order at 8:30 am.

**NEW BUSINESS**

**Item #1 Consideration and Approval of Right-of-Way Acquisition Contract and Status Update on HWY 210 Sewer Expansion**

Town Manager, Joseph Jeffries, explained the purpose of this Agenda Item is to review and approve the Right-of-Way Acquisition Contract and an Update on the HWY 210 Sewer Expansion Project. The approval of the Right-of-Way Acquisition Contract will allow the Town of Lillington to contract with an attorney to begin the land acquisition for the easements for the HWY 210 sewer project expansion. The Contractor will negotiate a right of way across approximately 20 parcels of land along NC HWY 210. The estimated cost is \$200 per parcel.

Commissioner Johnson asked where the locations of the acquisitions were.

Commissioner Langdon explained the locations of the acquisitions.

Commissioner Page asked if these cost would be coming out of this year's budget.

Mr. Jeffries stated this would be coming out of this year's budget out of the Water and Sewer Fund and that we had already budgeted these cost.

Commissioner Page made a motion to approve the Right-of-Way Acquisition Contract. The motion was seconded by Commissioner Langdon and approved unanimously following the polling of the Board.

*Commissioner Stephens was not present in the meeting at this point.*

**Item #2 Consideration and Approval of Duke Energy West James Street Boring and Lamp Post Lighting Installation Costs**

Joseph Jeffries, Town Manager, stated the purpose of this agenda item is to discuss the approval of two Duke Energy Agreements. One Agreement is for the boring associated with the lamppost lighting on West James Street, costing \$3,763.74. The second agreement is for the cost of the fourteen lamp post and a one-time service charge for underground services, costing 7,804.58. Total cost for the project is \$11,568.32. He explained this is part of the Bicycle and Pedestrian Plan to create a safer environment for residents as they navigate this street.

Commissioner Langdon asked why West James Street was selected.

Mr. Jeffries explained this is one of the streets that was brought to the attention of the Town during the open meetings for the Bicycle and Pedestrian Plan as an unsafe street to travel because of how dark it currently is.

Commissioner Langdon made a motion to approve the Duke Energy agreements for West James Street Boring and Lamp Post Lighting Installation Costs. The motion was seconded by Commissioner Breeden.

Commissioner Stephens asked how much it was going to cost.

Mayor McFadden stated \$11,568.32.

Commissioner Page asked how we would be funding this.

Mr. Jeffries stated the Town would use existing funding currently in our budget.

Commissioner Stephens asked how many residents are requesting this.

Mr. Jeffries stated that residents who came to the Public Meetings requested this lighting be installed.

Commissioner Page stated that currently we are at eighty percent and he has concerns about how the Town will be able to fund this project.

Mayor McFadden stated we are currently in a good financial position at this time and only received sales tax through the month of December.

Commissioner Stephens stated that he felt we should wait until this pandemic is under control and need to save this money until we have a better handle of what is currently going on.

Commissioner Langdon voted for.

Commissioner Breeden voted for.

Commissioner Page voted against.

Commissioner Johnson voted for.

Commissioner Stephens voted against.

The Approval of the Duke Energy West James Street Boring and Lamp Post Lighting Installation Costs Agreements carried 3-2.

**Item #3 Discussion of FY20-21 Budget Work Session**

Town Manager Joseph Jeffries stated this agenda item is to discuss the FY2020-21 Budget Work Session tentatively scheduled for May 21, 2020 at 8:30am. Staff is working on the draft budget for the upcoming fiscal year. Staff will review the proposed budget with the Town Board and make any necessary amendments. Any amendments would be included in the final budget prior to presentation to the Town Board.

A Special Meeting was called by Mayor McFadden to hold a Special Budget Work Session May 21, 2020 at 8:30am virtually through Zoom.

**Item #4 Discussion Regarding 4<sup>th</sup> of July Celebration**

Town Manager Joseph Jeffries explained that the 4<sup>th</sup> of July Celebration is the largest event the Town host every year. Mr. Jeffries was looking for direction from the Board on cancelling the celebration or moving forward with modifications.

Commissioner Langdon asked what is the timeline of making a decision because of the Fireworks?

Mr. Jeffries stated it would be the end of May, which a decision would have to be made in order to ensure we would have fireworks.

Mayor McFadden requested each Commissioner to state their opinion at this time.

Commissioner Langdon expressed that if we are going to be allowed to have a crowd to celebrate the 4<sup>th</sup> of July he is in favor of having the celebration.

Commissioner Breeden explained that she was in favor of cancelling it this year under the current circumstances.

Commissioner Page said he has reservations about having the celebration, but he would not agree to cancel it as of right now.

Commissioner Johnson stated that she would like to wait a few weeks to see if there are any changes. And she stated that if we were unable to have the celebration that she would like to post-pone the fireworks in order to give people something to look forward too.

Commissioner Stephens believed it should be pushed through at this time.

Mayor McFadden stated that this money would come out of FY20-21 budget. He stated that at this point would it be okay to push this discussion off until the Budget Work Session May 21, 2020. The consensus was to move this discussion until May 21, 2020.

**Item #5 Administrative Reports**

*Monthly Public Works Monthly Activities Report* - Mayor Glenn McFadden recognized Public Works Director, Ashley Wimberly. Mr. Wimberly presented the March and April 2020 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes.

*Monthly Financial Report* – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young reviewed the financial summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of March and April 2020. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

*Town Manager’s Report* – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members.

**Item #6 Discussion of Regular Meeting Agenda for May 12, 2020.**

Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the May 12, 2020, Regular Meeting.

There was no other discussion on this item.

**Item #7 Closed Session to Meet per §143-318.11(a)(5) & §143-318.11(a)(6)**

Motion by Commissioner Page that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(5) & §143-318.11(a)(6). The motion was seconded by Commissioner Johnson and unanimously approved.

Commissioner Langdon moved to go into Closed Session.

Commissioner Breeden moved to go into Closed Session.

Commissioner Page moved to go into Closed Session.

Commissioner Johnson moved to go into Closed Session.

Commissioner Stephens moved to go into Closed Session.

The Town Board members came out of closed session following the unanimous approval of a motion by Commissioner Page and second by Commissioner Langdon.

The Board was polled and moved to come out of Closed Session.

**Item #8 Acceptance of Property Donation Located at 306 S 1<sup>st</sup> Street and Approval of Street Name Change to Marcelle Brown Way**

Commissioner Langdon made a motion to accept the Property Donation Located at 306 S 1<sup>st</sup> Street and approval of Street Name Change to Marcelle Brown Way. The motion was seconded by Commissioner Page.

The Board was polled and moved to accept the Property Donation Located at 306 S 1<sup>st</sup> Street and approval of Street Name Change to Marcelle Brow Way unanimously.

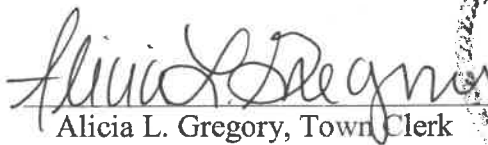
**Non-Agenda Items**

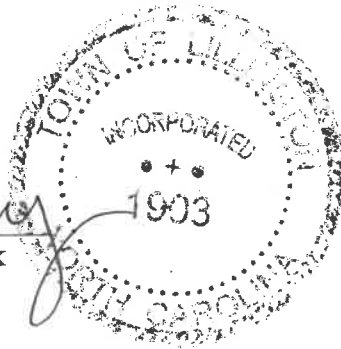
A motion was made by Commissioner Langdon to approve the request for accrued time payout. The motion was seconded by Commissioner Breeden.

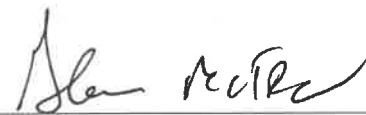
The Board was polled and moved to approve the request for accrued time payout.

**Adjournment:** Commissioner Page moved that the meeting be adjourned. The motion was seconded by Commissioner Breeden and unanimously approved.

The Board was polled and the meeting adjourned with unanimous approval.

  
Alicia L. Gregory, Town Clerk



  
Glenn McFadden, Mayor