

**Work Session Meeting of the Town Board of the Town of Lillington, Monday, May 10, 2021 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.**

**Board Members Present:** Mayor Glenn McFadden  
Mayor Pro Tempore Marshall Page  
Commissioner Rupert Langdon  
Commissioner Neil McPhail  
Commissioner Dianne Johnson

**Staff Present:** Joseph Jefferies, Town Manager  
Lisa Young, Assistant Town Manager  
Alicia Gregory, Town Clerk  
Josh Perry, Planning & Inspections  
James Roberts, Fire  
William Baker, Parks & Recreation Director  
Ashley Wimberly, Public Works  
Christy Norris, Parks & Recreation

**Call to Order & Welcome:** Mayor Glenn McFadden called the meeting to order at 8:30 am.

**NEW BUSINESS**

**Item #1 Consideration of Bi-Annual Pay Out for Accrued Holiday Time for 24-Hour Shift Employees**

Mayor Glenn McFadden recognized James Roberts, Fire. Mr. Roberts explained that the Fire Department's 24-Hour Shift employees rarely take time off due to their demanding schedule. Mr. Roberts further explained that he discussed holiday time with the 24-Hour Shift employees and they expressed interest in receiving pay for the hours, rather than the time-off like other departments currently receive. Mr. Roberts mentioned that Ms. Young, Assistant Town Manager, agrees with paying 24-Hour Shift employees for their holiday time, rather than building up the time-off that the Town would inevitably be required to pay out if an employee were to leave.

Mr. Jeffries noted that an incremental disbursement of holiday pay would be easier on the budget than a bulk pay-out when an employee's work with the Town of Lillington ends.

Ms. Young agreed with Mr. Jeffries and added that this is an issue prominent with the Police Department as well. If an officer or fire fighter with large amounts of accrued holiday time were to leave, we could be facing \$10,000+ worth of payout all at once. Incremental payments would help to avoid having to payout such a large lumpsum all at once.

Commissioner Langdon asked if this would be easier for bookkeeping in addition to being easier on the budget?

Ms. Young affirmed that yes, it would be substantially easier for bookkeeping to payout accrued holiday time of 24-Hour Employees bi-annually.

Commissioner Johnson asked whether pay-out would be mandatory, or if the men would be permitted to use the time-off instead?

Ms. Young explains that pay-out would be mandatory for 24-Hour Employees. They would not be permitted to avoid payout and continue to accrue holiday time.

Mr. Roberts referenced the calendar he provided for the Board and noted that 24-Hour Employees typically have 4 day breaks between 24-hour shifts, leaving little need for time-off.

Commissioner Langdon questioned whether they would have to pay additional taxes on it?

Ms. Young states that possibly, they would have to pay taxes; however, Mr. Jeffries notes that it would be impossible for the 24-Hour Employees to use all of the time-off they have accrued.

Mr. McFadden states that the pay-out would apply retroactively to this fiscal year.

There were no further questions or comments at this time.

Motion by Commissioner Page to approve Consideration of Bi-Annual Pay Out for Accrued Holiday Time for 24-Hour Shift Employees. The motion was seconded by Commissioner Langdon and unanimously approved.

**Item #2 Senior Advisory Board Appointment**

Mayor McFadden recognized Alicia Gregory, Town Clerk. Ms. Gregory stated per Chapter 32, Sections 65-69 of the Lillington Town Code; the Senior Citizens' Advisory Board has one (1) vacancy open for appointment.

The proposed reappointment terms are as follows:

| <b>Name</b>    | <b>Address</b>     | <b>Proposed Term</b> |
|----------------|--------------------|----------------------|
| Brenda Langdon | 806 Lakeside Drive | May 2021 – May 2024  |

Ms. Gregory explains she received an application from Ms. Brenda Langdon for reappointment to the Senior Citizens' Advisory Board and has received no other applications at this time.

Motion by Commissioner Page to approve Senior Advisory Board Reappointment of Ms. Brenda Langdon. The motion was seconded by Commissioner Johnson and unanimously approved.

**Item #3 Call Special Meeting for FY21-22 Budget Work Session May 19, 2021 at 8:30 am**

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries presented to the Board a proposal for a Special Board Meeting on May 19, 2021 at 8:30 am to conduct the FY21-22 Budget Work Session.

Motion by Commissioner Page to Call a Special Meeting for FY21-22 Budget Work Session May 19, 2021 at 8:30 am. The motion was seconded by Commissioner Langdon and unanimously approved.

**Item #4 Administrative Reports**

*Monthly Public Works Activities Report* – Mayor Glenn McFadden recognized Ashley Wimberly, Public Works Director. Mr. Wimberly presented the monthly report. Mr. Wimberly reviewed ongoing projects, completed projects, and answered various questions from Town Board members.

*Monthly Financial Report* – Mayor Glenn McFadden recognized Lisa Young, Assistant Town manager. Ms. Young reviewed the monthly summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund, and the Powell Bill Fund for the month of April.

*Town Manager’s Report* – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries recognized Ms. Christy Norris to give a brief overview of ongoing Parks and Recreation activities. Ms. Norris discussed the overwhelming success of the recent Movie in the Park event hosted by the Town of Lillington’s Parks and Recreation department. Mr. Jeffries expressed his excitement for upcoming uses of the River Park and events hosted by the Town of Lillington.

**Item #5 Discussion of Regular Meeting Agenda for May 11, 2021**

Joseph Jeffries, Town Manager, reviewed the Agenda for May 11, 2021, Regular Meeting.

**Item #6 Closed Session to Meet per §143-318.11(a)(4) & §143-318.11(a)(5)**

Motion by Commissioner Page that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(4) & §143-318.11(a)(5). The motion was seconded by Commissioner Langdon and unanimously approved.

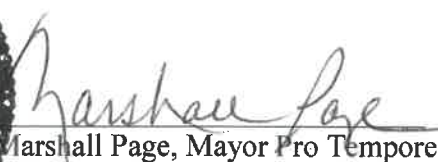
A motion was made by Commissioner Langdon to come out of Closed Session. The motion was seconded by Commissioner Page and unanimously approved.

**Adjournment:** The meeting adjourned following the unanimous approval of a motion by Commissioner Page and a second by Commissioner Langdon.

Attest:

  
Alicia L. Gregory, Town Clerk



  
Marshall Page, Mayor Pro Tempore