

Work Session Meeting of the Town Board of the Town of Lillington, Monday, March 14, 2022 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Rupert Langdon
Commissioner Marshall Page
Commissioner Neil McPhail
Commissioner Danny Babb

Board Members Absent: Commissioner Dianne Johnson

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Administrative Services Director
Lindsey Lucas, Town Clerk/Permitting Technician
Josh Perry, Planning and Inspections
Ashley Wimberly, Assistant Public Works Director
Shane Cummings, Engineer
William Baker, Parks & Recreation
John Bethune, Fire Chief
Jamey Roberts, Fire & Rescue

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 a.m.

NEW BUSINESS

Item #1 Capital Projects Update

Mayor Glenn McFadden recognized Alicia Gregory, Administrative Services Director. Ms. Gregory updated the Board on current capital projects and grants, starting with the SCIF Grants. Ms. Gregory explained that the Office of State Budget and Management is administering several State Capital and Infrastructure Fund (SCIF) Directed Grants as appropriated by the North Carolina General Assembly in the Current Operations Appropriations Act of 2021. The Town of Lillington was appropriated two grant opportunities. Town of Lillington Soccer Complex grant provides the town funding for a soccer complex. The Town received \$150,000 for this grant project. The location of the soccer/multi-purpose field is 311 East Duncan Street. The second grant received is for Town of Lillington Downtown Facilities. This grant will provide the town with funding for repairs and renovations of downtown facilities. The Town received \$275,000 in funding. The Town has submitted has received the funding for the projects and the capital project ordinances for the two projects are on the consent agenda for the Regular Meeting. The Town solicited Request for Qualifications for engineering and design services for the Downtown renovations. Staff is currently reviewing submitted qualifications. The soccer/multi-purpose field was bid out prior to receiving the funds and the lowest bidder was Gray Landscaping, Inc. We have notified the contractor and because of the date of the original proposal and the changes in the economy, he had to modify his original proposal. The trucking and hauling fee was increased to cover the increasing fuel cost. The proposal was increased by approximately \$7,000.

Ms. Gregory informed the Board the 2nd Street Project is ongoing; the date of completion is now June 2022. This change is due to the issues and change orders that have had to be addressed. Temple Grading is continuing to make progress and the supplier is still predicting a deliver date of May 2022 for the culverts at Duncan Street. Ms. Gregory explained to the Board that the Golden Leaf pipe burst project is coming to the final stages of completion. The contractor is still working on the punch list items. Once the punch list items are approved final payment will be made. Request for reimbursement and final reporting is due the beginning of April. The State of North Carolina Provided funds to the Golden LEAF Foundation to award funds to units of local government for public infrastructure projects for flood mitigation. As you all know, we have struggled with stormwater issues the last several years. When this opportunity was presented, staff knew we had some projects that fit the criteria. The maximum award amount is \$250,000, but submission of more than one project are allowed. Eligible Projects include:

- Construction of new or improvement of existing publicly owned stormwater infrastructure, including natural drainage infrastructure and flood control equipment.
- Repair of existing stormwater infrastructure damaged or destroyed by flooding, which must include improvements to mitigate against future flooding.
- Engineering expenses related to planning and development of flood mitigation solutions.

The Town-wide Hydrologic + Hydraulic (H+H) Analysis has been submitted to Golden Leaf and Staff has an onsite meeting with the Golden Leaf Staff March 23rd. The Golden Leaf Board of Directors meets at the beginning of April and will consider the Town's project. This includes an overall assessment of the Town's existing drainage system, including major areas of existing flooding concerns and frequent drainage problem areas/hot spots.

- Includes an approximate 4 square mile area of analysis, including the eastern side of Town (Poorhouse Creek and systems draining southward to the Cape Fear River) and the primary downtown grid system.
- Scope includes surveying of storm drain structures of interest within basin hot spots (with a conservative estimate on the number of structures we will pick up), limited CCTV and pipe assessment for portions of the downtown system (assumed linear footage of pipe to be inspected), and existing/proposed H+H modeling to generate a CIP listing of highest priority stormwater projects for future completion.
- A Stormwater Utility Feasibility Study has also been included as part of this scope of work.

Lastly, Ms. Gregory let the Board know the Town has solicited bids for the construction of the bathroom facilities. The bids will be accepted until 2:00 pm on March 31, 2022. Staff is hopeful this contract can be awarded at the April meeting.

Item #2 Consideration and Approval of New Building Inspector Position

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries explained to the Board the need for a New Building Inspector Position. Commissioner Page made a motion to approve a New Building Inspector Position. Commissioner Langdon seconded the motion that passed unanimously.

Item #3 Discuss and Review the Town of Lillington 2022 Strategic Retreat Work Plan Report

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed the Strategic Retreat Work Plan Report that was provided by Chad Sary to the Board.

Item #4 Administrative Reports

Monthly Public Works Activities Report – Mayor Glenn McFadden recognized Ashley Wimberly, Public Works Director. Mr. Wimberly reviewed ongoing projects and completed projects.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Ms. Young reviewed the monthly summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund, and the Powell Bill Fund for the month of February.

Town Manager’s Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed ongoing projects.

Item #5 Discussion of Regular Meeting Agenda for March 15, 2022

Mayor Glenn McFadden reviewed the Agenda for the March 15, 2022, Regular Meeting.

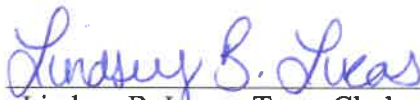
Item #6 Closed Session to Meet per §143-318.11(a)(5)

Commissioner McPhail made a motion to go into Closed Session. Commissioner Langdon seconded the motion that passed unanimously.

A motion was made by Commissioner Langdon to come out of Closed Session. The motion was seconded by Commissioner Page and unanimously approved.

Adjournment: The meeting adjourned following the unanimous approval of a motion by Commissioner Babb and a second by Commissioner McPhail.

Attest:


Lindsey B. Lucas, Town Clerk




Glenn McFadden, Mayor