

Work Session Meeting of the Town Board of the Town of Lillington, Monday, February 10, 2020 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Commissioner Dianne M. Johnson
Commissioner Rupert Langdon
Commissioner Judy Breeden
Commissioner Tim Stephens

Board Members Absent: Mayor Pro Tempore Marshall Page (Prior Notice)

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst/Town Clerk
Ashley Wimberly, Public Works Director
Josh Perry, Planning & Inspections
William Baker, Parks & Recreation Director

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 am.

NEW BUSINESS

Item #1 Closed Session to Meet per §143-318.11(a)(5) & §143-318.11(a)(6)

Motion by Commissioner Langdon that the Town Board go into closed session as allowed by North Carolina General Statute §143-318.11(a)(5) & §143-318.11(a)(6). The motion was seconded by Commissioner Johnson and unanimously approved.

The Town Board members came out of closed session following the unanimous approval of a motion by Commissioner Langdon and second by Commissioner Johnson.

Item #2 Consideration and Approval of Agreement for Consulting Services with Debbie Taylor

Mr. Jeffries requested the Board of Commissioners to approve an agreement between the Town of Lillington and Debbie Taylor for Consulting Services. He explained the consulting services provided would be to assist with the application and preparation of the Duke Site Readiness project, and future economic development projects. He stated the agreement had been reviewed by the Town Attorney. Mr. Jeffries stated her rate is \$40.00 per hour and explained the benefits Ms. Taylor brings would have a substantial impact on the Town.

A motion was made by Commissioner Langdon to approve the Agreement for Consulting Services with Debbie Taylor. The motion was seconded by Commissioner Johnson and approved unanimously.

Item #3 Consideration and Approval of East Coast Pyrotechnics, INC. Agreement

Town Manager Joseph Jeffries presented the agreement East Coast Pyrotechnics, INC. with the new proposed location for the 4th of July Celebration fireworks.

A motion was made by Commissioner Johnson to approve the East Coast Pyrotechnics, INC. agreement. The motion was seconded by Commissioner Breeden and approved unanimously.

Item #4 Consideration and Approval of Town of Lillington Assessment of Inflow and Infiltration Updated Agreement for Professional Services Between the Town of Lillington and Withers Ravenel

Town Manager Joseph Jeffries explained following the kickoff meeting with Withers Ravenel and Hydrostructures a recommendation was made to remove the smoke testing from the agreement and increase the amount of lines to be CCTV. The Public Works Department has repaired their smoke machine and can complete the smoke testing in house. This will allow the Town to have a better understanding of the condition of the lines and recommended repairs.

A motion was made by Commissioner Langdon to approve the Town of Lillington Assessment of Inflow and Infiltration Updated Agreement for Professional Services Between the Town of Lillington and Withers Ravenel. The motion was seconded by Commissioner Breeden and approved unanimously.

Item #5 Presentation of Proposed Park at Old Community Center Site

Town Manager introduced Mr. Neil McPhail.

Mr. McPhail thanked the Board and staff for their time and allowing him to come and speak about the Old Community Center Site. He presented the Board with a packet of information regarding potential ideas for the Old Community Center Site. His first proposal was for a natural playground area suggested for the Old Community Center Site. Mr. McPhail believes that providing the children with a natural playground will give the children an exciting new experience. He presented examples of natural playground equipment. Another suggestion he had for this site was to add a multi-use parking lot to this area. Lastly, for this site Mr. McPhail suggested demoing the old picnic shelter and at some point replacing it. He stated this project would be funded by fund raising.

Mayor McFadden stated this would be a great economic development opportunity as these are big amenities to attract residents.

The Board was very interested in moving forward with this project and planned to discuss it in detail at the Planning Retreat.

Mr. McPhail then moved to the Botanical Trail and the potential of sculpture. He explained he had contacted Jason Morris and he was willing to participate in doing some sculptures on the potential trail. Mr. McPhail explained this would not cost the Town any money and just need their permission to move forward with this project. The Board agreed to commission Mr. Jason Morris to create sculptures on the botanical trail.

Mr. McPhail then explained his last improvement he was requesting permission to begin. He requested to add a waterfall water feature at the reflecting pond located at the Lillington Community Center. He also requested to add native water and bog plants to the area to give

aesthetic feel and look. Mr. McPhail stated this project means a lot to him and he would really enjoy providing this amenity to the Town. The Board of Commissioners gave Mr. McPhail permission to move forward with his project.

The Board thanked Mr. McPhail for everything he has done for the Town of Lillington and his continuous contributions.

Item #6 Introduction of New Chamber Executive Director

Mayor McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries stated there was a miscommunication with Lisa Chapman on the scheduling and she would be addressing the Board at another time.

Item #7 Consideration of Approval of Patrol Vehicle Purchase

Mayor McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young stated the Lillington Police Department is requesting to purchase two Grand Cherokee Laredo vehicles. The Police Department usually purchases Dodge Chargers with Police Packages, however, the Dodge Chargers are not available for order until approximately October 2020. The Police Department has \$35,000 budgeted in the current budget for a Police vehicle. The second vehicle is requested to replace a patrol car that was involved in an accident. The vehicle was totaled by the insurance carrier. The Jeeps will be driven by the Police Chief and Police Captain. The approximate cost will be \$53,000. Remaining balance needed to purchase the Jeeps is \$19,000, which is included on the Budget Amendment on the consent agenda for the Regular Board Meeting February 11, 2020.

Commissioner Langdon made a motion to approve the purchase of the Jeep Patrol Vehicles. The motion was seconded by Commissioner Breeden and approved unanimously.

Item #8 Administrative Reports

Monthly Public Works Monthly Activities Report - Mayor Glenn McFadden recognized Public Works Director, Ashley Wimberly. Mr. Wimberly presented the January 2020 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young reviewed the financial summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of January 2020. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

Town Manager’s Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members.

Item #9 Discussion of Regular Meeting Agenda for February 11, 2020.

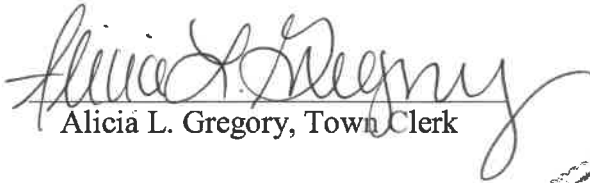
Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the February 11, 2020, Regular Meeting.


*Lillington Board of Commissioners
February 10, 2020 Work Session Meeting Minutes*

The Board welcomed Chad Sary, Stewart Engineering Inc. Mr. Sary briefed the Board on the proposed Text Amendments scheduled for the Regular Meeting Agenda for February 11, 2020.

There was no other discussion on this item.

Adjournment: Commissioner Johnson moved that the meeting be adjourned. The motion was seconded by Commissioner Breeden and unanimously approved.


Alicia L. Gregory, Town Clerk


Glenn McFadden, Mayor

