

Work Session Meeting of the Town Board of the Town of Lillington, Monday, January 14, 2019 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Rupert Langdon
Commissioner Dianne M. Johnson
Commissioner Marshall Page, Jr.
Commissioner Judy Breeden
Commissioner Paul Phillips

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst/Town Clerk
Ashley Wimberly, Public Works Director

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 am.

NEW BUSINESS

Item #1 Discussion of Museum Committee's Requested Budget

Lisa Young, Assistant Town Manager, briefed the Board that the Lillington Museum Committee has requested a budget from the of \$5,000, to assist in the start-up cost for the Lillington Museum. The Museum Committee is still awaiting their nonprofit status, restraining them from currently taking financial donations from outside funding sources.

Commissioner Phillips asked if this was going to be an on-going funding endeavor.

Mayor McFadden stated that the town needed to have a meeting with the Chair of the Museum Committee to discuss future funding.

The Budget Amendment to allocate the funding for the Museum Committee was placed on the Consent Agenda for the Regular Board Meeting on January 15, 2019, with no objections.

Item #2 Review and Discussion of Generator Bids and Maintenance Contract

Public Works Director Ashley Wimberly discussed with the Board that the Town currently has a total of nine generators and before them is a service contract that was released for bid, three bids were secured. KB Power Systems LLC. submitted the lowest bid. The bid was included for informational purposes and includes all services provided to the Town of Lillington.

With no questions from the Board, this item was placed on the Consent Agenda for the Regular Board Meeting on January 15, 2019, with no objections.

Item #3 Update on Water Billing

Public Works Director Ashely Wimberly explained that after investigation of discovered errors on prior water billing all evidence concludes that the meters weren't being read and the timeframe is unknown. This was determined by the number of re-reads on meters and the constancy from month to month.

Commissioner Langdon requested the actual cost of adjustments that were made the previous month.

Commissioner Phillips expressed concerns over current employees who had previous knowledge of this issue.

Mayor McFadden stressed that this situation must be monitored closely moving forward.

Item #4 Review and Discussion of Downtown Waterline Installation and Meter Relocation

Public Works Director Ashley Wimberly explained that there is currently an outstanding water leak behind McFadden Properties. Town Staff is currently investigating potential options to repair the leak. Weather permitting this project should begin next week, more investigations need to be performed in order to determine the best solution for the location of the waterline. There are currently four meters in the basements of these buildings and they will be relocated to the outside. Mr. Wimberly explained that the meters needed to be moved from under the buildings because staff had to physically go into each business to read the meters. The contractor whom Town Staff is working with agreed to install the waterline and relocate the meters for a do not exceed \$6,000 cost.

There were no objections.

Item #3 Administrative Reports

Monthly Water/Wastewater Report - Mayor Glenn McFadden recognized Public Works Director, Ashely Wimberly. Mr. Wimberly presented the December 2018 monthly report. He reviewed all projects with the Town Board. The monthly report was provided to Town Board members for informational purposes. Mr. Wimberly also briefed the Board on the Shawtown and Railroad major water leaks. He also stressed the issues Public Works staff is currently experiencing with grease and sewer issues.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Mrs. Young reviewed the financial summaries for the Town's revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund and the Powell Bill Fund for the month of December 2018. The financial report was provided to Town Board Members for informational purposes. (Minute Book notation: Financial reports are on file at Town Hall).

Town Manager's Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries reviewed current and on-going town projects, provided a briefing on upcoming projects and responded to various questions from Town Board members.

Item #4 Discussion of Regular Meeting Agenda for January 15, 2019.

Town Manager, Mr. Joseph Jeffries, reviewed the Agenda for the January 15, 2019 Regular Meeting and discussed in detail items listed below.

- Audit Extension
- Retiring Police K-9
- Speed Limit Ordinance
- Rezoning Review

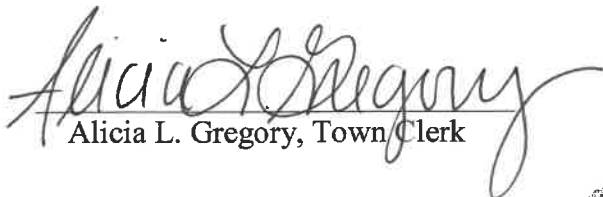
There was no other discussion on this item.

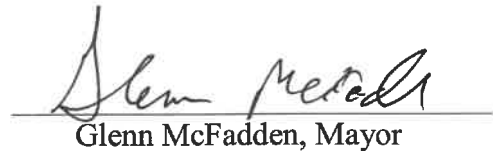
Item #5 Closed Session to Meet per §143-318.11(a)(5)

Motion by Commissioner Page that the Town Board go into closed session at 9:53 a.m. as allowed by North Carolina General Statute §143-318.11(a)(5). The motion was seconded by Commissioner Philipps and unanimously approved.

The Town Board members came out of closed session following the unanimous approval of a motion by Commissioner Page and second by Commissioner Phillipps.

Adjournment: Commissioner Johnson moved that the meeting be adjourned. The motion was seconded by Commissioner Langdon and unanimously approved.


Alicia L. Gregory, Town Clerk


Glenn McFadden, Mayor

