

**Work Session Meeting of the Town Board of the Town of Lillington, Monday, January 10, 2022
at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.**

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Rupert Langdon
Commissioner Marshall Page
Commissioner Neil McPhail
Commissioner Danny Babb

Staff Absent: Commissioner Dianne Johnson

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Management Analyst
Josh Perry, Planning and Inspections
Brian Hyde, Assistant Public Works Director
Shane Cummings, Engineer
William Baker, Parks & Recreation
Lindsey Lucas, Town Clerk/Permitting Technician

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 a.m.

NEW BUSINESS

Item #1 Discussion and Update on Storm Water Project and Golden Leaf

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory explained that the 2nd Street Project is on-going, the date of completion will be May 28, 2022. Temple Grading is continuing to excavate at East Lofton Street and South 2nd Street. Staff met with Temple Grading, The Nau Company, and NV5 Engineers and consultants, Inc. on Tuesday, January 4, 2022, to discuss inspection timelines. NV5 will be the consulting Engineer, whom inspects the project. They ensure proper subgrade, NCDOT standards compliance, correct bedding, and overall compaction. During the meeting on Tuesday, Temple notified Town staff that the order for the culverts at Duncan Street had been pushed back again by the supplier. The supplier explained that they were still unable to get the steel needed to construct the culverts. The supplier is now predicting a deliver date of May 2022. Ms. Gregory stated the Golden Leaf pipe burst project is coming to the final stages of completion. Actual construction is complete. The contractor CCTV the lines, ensuring proper installation. Staff alongside the consulting engineer will review the footage. Once footage is approved final payment will be made. The scope included: Site 1 – S 11th Street, Site 2 – S 12th Street, Site 3 – W Killiegrey St, Site 4 – W Old Road, and Site 6 – West Old Road. In addition to seven manholes that were rehabbed during the project. Staff is hopefully to have the project closed out with Golden Leaf and reimbursement by the end of February.

Item #2 Discussion Regarding the Installation of New Stop Signs

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory explained at the Work Session on December 13, 2021, the Board wanted staff to look at the feasibility of the installation of stop signs at the intersection of Marcelle Brown Jr. Way and Duncan Street, along with West Lofton and South 9th Street. After discussion with traffic consulting Engineer with Ramey Kemp Associates, stop signs were not the best option to slow traffic at Marcelle Brown Jr. Way and Duncan Street. The consulting Engineer gave staff some recommendations to slow traffic in this area; Stripe pavement, Install signage, Traffic study for the area. There are issues with line of sight in the area and the consulting engineer believed that this would just become a rolling stop sign, which would ultimately become more hazardous. Ms. Gregory explained the request for installation of the four way stop at West Lofton and South 9th Street is scheduled for Public Hearing at the January 11, 2022 Regular Board Meeting. The Town Board will hold the Public Hearing and consider the approval of the Ordinance establishing a four way stop at the intersection of West Lofton Street and South 9th Street.

Item #3 Discussion of a Proposed False Alarm Ordinance

Mayor Glenn McFadden recognized Alicia Gregory, Management Analyst. Ms. Gregory stated a false alarm is an event that triggers an alarm system when no actual emergency is present. The purpose of this ordinance is to establish reasonable expectations for alarm users and to ensure that alarm users are held responsible for their use of alarm systems. The proposed ordinance will encourage non-residential alarm users to properly use and maintain the operational effectiveness and proper utilization of alarm systems and to reduce or eliminate false alarms, which unduly divert public safety resources.

Item #4 Discussion Regarding Multi-Use Path along NC 210 N & Matthews Road

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries stated he would like to dedicate and install multi-use paths along NC 210 N and Matthews Road. Mr. Jeffries explained the Transportation Plan would need to be updated and sought permission from the Board to negotiate with the developer. Commissioner McPhail made a motion to approve allowing Mr. Jeffries negotiate with the developer. Commissioner Page seconded the motion that passed unanimously.

Item #5 Discussion Regarding Board of Adjustment Meeting

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries stated to the Board the need to schedule a Board of Adjustment Meeting. Mr. Jeffries stated we would need to figure out a time to schedule the meeting and advertise 10 days before.

Item #6 Discussion Regarding Board Retreat

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries discussed different options with the Board regarding the Board retreat to figure out what option would be best for the Board.

Item #7 Administrative Reports

Monthly Public Works Activities Report – Mayor Glenn McFadden recognized Brian Hyde, Assistant Public Works Director. Mr. Hyde reviewed ongoing projects and completed projects.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Ms. Young reviewed the monthly summaries for the Town’s revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund, and the Powell Bill Fund for the month of December.

Town Manager’s Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries informed the Board the ARPA funds were deposited into employee’s accounts. Mr. Jeffries also informed the Board the need to amend the Transportation Plan and updated the Board on survey work that is being done for the Town.

Item #8 Discussion of Regular Meeting Agenda for January 11, 2022

Mayor Glenn McFadden reviewed the Agenda for the January 11, 2022, Regular Meeting.

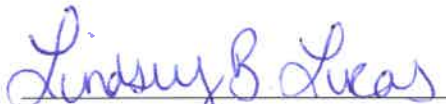
Item #9 Closed Session to Meet per §143-318.11(a)(5), & §143-318.11(a)(6)


Commissioner Langdon made a motion to go into Closed Session. Commissioner Page seconded the motion that passed unanimously.

A motion was made by Commissioner Langdon to come out of Closed Session. The motion was seconded by Commissioner Page and unanimously approved.

Adjournment: The meeting adjourned following the unanimous approval of a motion by Commissioner Babb and a second by Commissioner Langdon.

Attest:


Lindsey B. Lucas, Town Clerk


Glenn McFadden, Mayor

