

**Special Meeting of the Town Board of the Town of Lillington, Tuesday, May 24, 2022 at 8:30 a.m.**

Board Members Present: Mayor Glenn McFadden  
Mayor Pro Tempore Rupert Langdon  
Commissioner Marshall Page  
Commissioner Neil McPhail  
Commissioner Danny Babb

Board Members Absent: Commissioner Dianne Johnson

Staff Present: Joseph Jefferies, Town Manager  
Lisa Young, Assistant Town Manager  
Alicia Gregory, Administrative Services Director  
Lindsey Lucas, Town Clerk

**Call to Order:** Mayor Glenn McFadden called the meeting to order.

**Fiscal Year (FY) 2022-2023 Proposed Budget considerations:** Mayor McFadden recognized Town Manager, Joseph Jefferies.

Mr. Jefferies stated that a copy of the proposed budget for Fiscal Year (FY) 2022-2023, including the Feed Schedule, General Fund, Enterprise (Water and Sewer) Fund, and the Powell Bill Fund, has been provided to the Town Board members. A public notice will be posted and advertised stating that the proposed budget is available for public inspection prior to the June 14, 2022 public hearing and adoption. By state law, the proposed budget has to have expenditures and revenues that balance.

*Fiscal Year 2022-2023 General Fund Review:* Mr. Jefferies reviewed the General Fund and stated the projected revenues and expenditures for this fund is \$5,927,175, which is an increase of 22.22% from the current fiscal year.

New project spending, operational expenditures, and special notations for the General Fund include the following:

- Economic Development/Marketing Study
- Comprehensive Transportation Plan Update
- Planning/Inspections Vehicle
- Remodeling of new Planning/Inspections Location
- Demo 200 E. Front Street
- Fire Dept. – Carpet/Tile in Dayroom, Kitchen upgrade
- Rescue/Storage Bldg. – Pave in front of bldg., heater, replace floor, insulation
- Gym – Bathroom Remodel, Office Remodel
- Police Car
- First Responder Vehicle
- Chamber Field Upgrades
- Planner Position (Salary, Benefits)
- Finance Position (Salary, Benefits)

- Landscaping Position (Salary, Benefits)
- Police Position (Salary, Benefits)
- Fire Fighter Position (Salary, Benefits) ½ salary increase
- 7% COLA increase for all employees

Mr. Jeffries noted that there is an increase of 22% but with the growth of the Town the new positions are needed to continue operations. Mr. Jeffries also noted that the 7% COLA raise did seem high but there was research done that showed it was in line with other municipalities. The Commissioners were pleased with the 7% COLA increase for all of the employees.

There were no additional questions on the General Fund.

Fiscal Year 2022-2023 Enterprise Fund Review: Mr. Jeffries reviewed the Enterprise Fund and stated the projected revenues and expenditures for this fund is \$2,906,600. Which is an increase of 15.57% from the current fiscal year.

Proposed new project spending, operational expenditures, and special notations for the Enterprise Fund include the following:

- 2023 4x2 Dodge Truck
- Tractor
- Sewer Meter for Krigen
- Sewer Rehab Project
- Repair 8-10 Manholes
- Short-Lived Assets Program
- 7% COLA Increase.

Mr. Jeffries noted that the Town's Healthcare costs increased by 3.8%, Dental costs increased by 9.15%, Retirement costs increased by .78% and there was no increase in Vision Costs.

Mr. Jeffries stated the Water/Sewer fund had a very stable year as far as the revenues are concerned. Mr. Jeffries explained according to the study by WR Martin, the Town needs to increase the rates incrementally over the next several years to get them up to where they need to be to cover some of the long-term debt that will be acquired in the coming years as we buy sewer capacity and things of that nature and the study looked at what the long-term maintenance costs were going to be to do a lot of these rehabilitation projects

There were no additional questions on the Water/Sewer Fund.

Fiscal Year 2022-2023 Powell Bill Fund Review: Mr. Jeffries reviewed the Powell Bill Fund and stated the projected revenues and expenditures for this fund is \$120,000, which is an increase of 20.00% from the current fiscal year.

New project spending for the Powell Bill Fund include the following:

- There were no proposed new project spending or new operational expenditures for the proposed FY2022-2023 Powell Bill Fund. The Powell Bill Fund proposed budget includes normal maintenance and repair of Town Streets.

There were no additional questions on the Powell Bill Fund.

Fiscal Year 2022-2023 Fee Schedule Review: Mr. Jeffries began briefing the Board on the proposed changes in the Town of Lillington Fee Schedule. A copy of the proposed fee schedule was provided to the Board.

Mr. Jeffries explained there were no major changes to the proposed FY2022-2023 Fee Schedule:

1. Planning and Inspections
  - Right-of-Way Permit \$50.00
  - Construction Drawings Review \$500.00 + \$25.00 per lot
2. Building Inspections
  - Solar Panel from \$100.00 to \$120.00
  - Commercial Solar Panel – Based on Contractors labor cost
  - Plan Review \$25.00
  - Up to 1,200 sq. ft \$600.00
  - Over 1,200 sq. ft. \$600.00 per dwelling + \$0.25 per sq. ft.
  - Reconnection of Power from \$50.00 to \$75.00
  - Change of Use permit \$100.00
  - Expired Permit Fee (up to two years) \$150.00
  - Expired Permit (two years or older) Full Permit Cost
3. Solid Waste
  - Residential Standard Collection Monthly Fee from \$16.87 to \$17.42
  - Churches/Non-Profits Standard Collection Monthly Fee from \$16.87 to \$17.42

Commissioner Babb inquired as to why the Park Rental Fees were so much lower than the surrounding municipalities. After further discussion it was the consensus of the Board to increase the Park Rental Fee to \$200.00 per field per day or \$600.00 for all fields for the day.

Mr. Jeffries noted there was a reappraisal evaluation done by Harnett County and him along with Mayor McFadden and Ms. Young agree that the Town should hold tight at the Lillington tax rate of \$0.52/\$100 property valuation for Fiscal Year 2022-2023. The rest of the Board also agreed.

Mayor McFadden wanted to point out in regards to the tax rate that 12% of our Operating Budget is being put into the Town fire Department so that means we are doing everything else in the Town for 40 cents. Discussions were continued on the topic and Ms. Gregory stated she would make some educational pieces that show graphs and pictures to send out to the public which would explain the tax rate and make it easy for the general public to read.

Mayor McFadden addressed the Board and asked if everyone was in consensus with the changes to the Fee Schedule.

The Board was polled and there were no objections.

There was no other discussion.

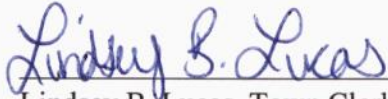
Mayor McFadden reminded the Board to reach out to Town Staff if you should have any questions so they can get those questions addressed.

*Lillington Board of Commissioners  
May 24, 2022 Special Meeting/Budget Work Session Minutes*

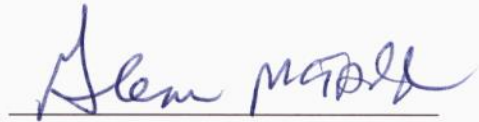
Mayor McFadden thanked Town Manager, Joseph Jeffries, and Assistant Town Manager, Lisa Young, for their hard work during the budgeting and fee schedule revision process.

**Adjournment:** Motion by Commissioner McPhail, second by Commissioner Langdon that the meeting be adjourned. The Board was polled and the motion was unanimously approved.

Attest:

  
Lindsey B. Lucas, Town Clerk



  
Glenn McFadden, Mayor