

Work Session Meeting of the Town Board of the Town of Lillington, Monday, May 9, 2022 at 8:30 a.m. at the Lillington Town Hall (102 E. Front Street), Lillington, North Carolina.

Board Members Present: Mayor Glenn McFadden
Mayor Pro Tempore Rupert Langdon
Commissioner Marshal Page
Commissioner Dianne Johnson
Commissioner Neil McPhail

Board Members Absent: Commissioner Danny Babb

Staff Present: Joseph Jeffries, Town Manager
Lisa Young, Assistant Town Manager
Alicia Gregory, Administrative Services Director
Lindsey Lucas, Town Clerk/Permitting Technician
Josh Perry, Planning and Inspections
Skyler Russell, Public Works
Shane Cummings, Engineer
William Baker, Parks & Recreation

Call to Order & Welcome: Mayor Glenn McFadden called the meeting to order at 8:30 a.m.

NEW BUSINESS

Item #1 Call Special Meeting for a Budget Work Session

Mayor Glenn McFadden called a Special Meeting for May 24, 2022 at 8:00 a.m. at Lillington Town Hall (102 E Front Street Lillington, NC 27546)

Item #2 Capital Projects Update

Mayor Glenn McFadden recognized Alicia Gregory, Administrative Services Director. Ms. Gregory gave the following updates;

SCIF Grants

Soccer Complex/Multi-purpose Field

Construction on the Lillington Soccer Complex has begun. Currently, they are finishing up the grading work and hauling debris out of the site. The location of the soccer/multi-purpose field is 311 East Duncan Street. The field is scheduled to be complete by the end of July.

Downtown Facilities

Stewart, Inc. is slated to begin the survey work for the Downtown Area proposed for revitalization beginning with the SUE data May 2nd and survey work May 9th. The final survey should be completed by the first week of June. The project is being funded through SCIF grants that the Town received.

With \$275,000 in funding not being enough to cover the cost of downtown revitalization. Staff is looking at other funding opportunities to complete downtown. Staff applied for the Rural

Transformation Grant in the amount of \$950,000 for the revitalization of Downtown. The fund will support projects under four programs: Downtown Revitalization, Resilient Neighborhoods, Community Enhancement for Economic Growth and Rural Community Capacity Buildings. The grant application was submitted May 2, 2022. The Department of Commerce anticipates notifying applicants by June 15, 2022.

Stormwater Projects:

The 2nd Street Project is ongoing; the date of completion is now July 2022. This change is due to the continuous of issues and change orders that have had to be addressed. Temple Grading is continuing to make progress.

The supplier is scheduled to begin delivering the 23rd for the culverts at Duncan Street. Once all materials are delivered construction will begin.

Golden Leaf

The Golden Leaf pipe burst project is completed. Request for reimbursement and final reporting was submitted April 11, 2022. Staff is anticipating full reimbursement before the end of May.

Staff met with Golden Leaf on May 5, 2022, for a site visit and to discuss the application submitted for the Town-wide H+H Analysis. The application was for \$250,000 to fund the project which includes an overall assessment of the Town's existing drainage system, including major areas of existing flooding concerns and frequent drainage problem areas/hot spots.

Includes an approximate 4 square mile area of analysis, including the eastern side of Town (Poorhouse Creek and systems draining southward to the Cape Fear River) and the primary downtown grid system.

- Scope includes surveying of storm drain structures of interest within basin hot spots (with a conservative estimate on the number of structures we will pick up), limited CCTV and pipe assessment for portions of the downtown system (assumed linear footage of pipe to be inspected), and existing/proposed H+H modeling to generate a CIP listing of highest priority stormwater projects for future completion.
- A Stormwater Utility Feasibility Study has also been included as part of this scope of work.

The Golden Leaf staff requested a Resolution of Commitment to the proposed Stormwater Management Program, which is slated for approval. The project will be considered at their June Meeting scheduled to take place on the 1st and 2nd. Golden Leaf staff explained that if selected the Town would be notified shortly thereafter the Board Meeting.

Water & Sewer

The NC DEQ Division of Water Infrastructure has the responsibility to administer American Rescue Plan Act's State Fiscal Recovery Fund Appropriated in the State Budget. Each jurisdiction is allotted to apply for up to \$15 million. The Town has already received \$3.2 million from the ARPA funds. With the remaining additional funds of \$11.5 million staff believes this is best suited being split between water and sewer. Staff submitted two applications to the NC DEQ Division of Water Infrastructure. The sewer application primarily focused on rehabilitation work including: point repairs, CIPP liner, manhole rehab, and pipe bursting when necessary. The water application included replacement of water mains and creating several loops in the system. These applications are due May 2, 2022. NC DEQ anticipates notifying applicants July 2022 or later.

Item #3 Downtown Revitalization Update

Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries stated Downtown Revitalization is continuing to progress, as you are aware we have recently signed an agreement for professional services that include survey, design and construction plans and the survey work has begun. In addition, we are planning a community meeting, as we discussed at our planning retreat in Kinston, to begin the rezoning process for the area highlighted in the graphic below. The proposed zoning change is to Central Business District and expanding the downtown overlay district to these areas. Mr. Jeffries explained that he would like to host a Community Meeting to receive input and review and discuss the possible changes. Mr. Jeffries also stated he had been talking to a consultant named Jim Broemer who could help recruit retail and work with developers to find sites. Mr. Jeffries thought it would be a good idea to work with Mr. Broemer and suggested the Board consider approving an agreement for Consulting Services from Mr. Broemer. It was the consensus of the Board to add the agreement for consulting services to the May 10, 2022 Regular Board Meeting agenda.

Item #4 Approval of Resolution of Commitment to the Implementation of a Stormwater Management Program in the Town of Lillington

Mayor Glenn McFadden recognized Alicia Gregory, Administrative Services Director. Ms. Gregory stated that following a site visit with the Golden Leaf Foundation, their staff recommended approval of a Resolution to demonstrate the Town's support and commitment to the implementation of a Stormwater Management Program. This Resolution will be added to the original Golden Leaf Application to strengthen the Town's Application.

Item #5 Administrative Reports

Monthly Public Works Activities Report – Mayor Glenn McFadden recognized Skyler Russell, Public Works. Mr. Russell reviewed ongoing projects and completed projects.

Monthly Financial Report – Mayor Glenn McFadden recognized Lisa Young, Assistant Town Manager. Ms. Young reviewed the monthly summaries for the Town's revenues, expenditures, and year-to-date fund balances in the General Fund, Water/Sewer Fund, and the Powell Bill Fund for the month of April.

Town Manager's Report – Mayor Glenn McFadden recognized Joseph Jeffries, Town Manager. Mr. Jeffries updated the Board on ongoing projects.

Item #6 Discussion of Regular Meeting Agenda for May 10, 2022

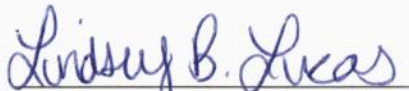
Mayor Glenn McFadden reviewed the Agenda for the May 10, 2022, Regular Meeting.

Item #7 Closed Session to Meet per §143-318.11(a)(5), & §143-318.11(a)(6)

Commissioner Langdon made a motion to enter closed session. Commissioner Page seconded the motion that passed unanimously.

Adjournment: The meeting adjourned following the unanimous approval of a motion by Commissioner Babb and a second by Commissioner Langdon.

Attest:


Lindsey B. Lucas, Town Clerk




Glenn McFadden, Mayor